

Research Abstract Oral Presentation Slide Preparation Guide

General Specifications

- Presentation slides must be created and submitted in PowerPoint format (.PPT or .PPTX).
- Use concise, clear, and professional design elements.
- Ensure your content is well-organized and visually engaging.
- Keep text minimal—focus on key points and visuals.
- Adhere to the time limit for the presentation when determining the number of slides (15 minutes).
- The final submission deadline is: **14 August 2026**

Design Specifications for PPT Slides:

- **Slide Layout:**
 - Use a clean, professional layout with consistent fonts and spacing.
 - Limit each slide to one key message or topic.
- **Fonts:**
 - Use standard, easy-to-read fonts like Arial, Calibri, or Times New Roman.
 - Titles: Minimum 32 pt.; Body text: Minimum 24 pt.
 - Avoid overly decorative fonts or using more than two font types.
- **Color Scheme:**
 - Opt for a simple and professional color scheme.
 - Ensure high contrast between background and text for readability (Black or dark grey text on a white or light-colored background, such as light grey or beige).
 - Avoid bright or distracting colors.
- **Visuals and Graphics:**
 - Use visuals like charts, graphs, and images to illustrate key points.
 - Ensure images and graphics are high-resolution and relevant to the content.
 - Avoid cluttering slides with too many visuals.
- **Text and Bullet Points:**

- o Use concise bullet points; avoid large blocks of text.
 - o Limit each slide to 5-6 bullet points or fewer.
 - o Highlight key takeaways.
- **Animation and Transitions:**
 - o Minimize or avoid excessive animations and transitions; use them sparingly for emphasis only.
- **Slide Count:**
 - o Ensure the number of slides aligns with your allotted presentation time (roughly 1 slide per minute).
- **Template Use:**
 - o Use the template provided strictly.